

Sublease Invitation Letter

Date: January 15, 2006

To: Dr. Ron Anderson

From: Ken Stiller, MPT

Re: Space Sublease Opportunity

Please allow me to introduce myself. My name is Ken Stiller and I am a Licensed Physical Therapist. I have space in my clinic/office that is ***available for occupancy*** and would like to offer it to you at a ***low-cost and convenient terms***.

It will probably be the easiest way for you to expand or begin your practice!

[Discuss features and highlights of your space]. You get all this for just ***one simple fee*** per month. The fee depends on the type of practice you have and if any special needs are required.

The next step is to come see the space and if it suits your needs we can outline the simple terms. I can be reached at 800.456-5758 between the hours of 8:00am to 5:00pm. I look forward to hearing from you soon.

Sincerely,

[Your Name, P.T.]

[Place address and map here]