

Sample Receptionist Recruitment Ad

Job Information		
Job Title:	Receptionist/Admin Professional in Murrieta-Temecula CA	
Employer:	STAR Rehab Corp	
Location:	Murrieta, CA 92562	
Date:	03-23-2007	

Job Description	
Description:	<p>Starting PAY \$12-14 PER HOUR in TEMECULA-MURRIETA CA! Great advancement opportunity! Our super fast paced physical therapy center is recruiting for a professional front office person that has great presence, a great voice, and is extremely confident! \$12-14 PER HOUR TO START. Receptionist or administrative assistant with strong fast-paced customer service work. BENEFITS AVAILABLE. If you're looking for a professional job with great advancement opportunities then apply today! Great people and work environment! Part or full time. Performance reviews and bonus opportunities every 4 months! Must love a strong challenge. Must be PROFESSIONAL. Must be extremely organized. Must be able to multitask quickly and think off your feet! THIS JOB IS NOT FOR EVERYONE but the right person will LOVE it!</p> <p>Requirements: COLLEGE DEGREE PREFERRED but not required if extremely professional, tactful, and smart. Great candidates are those who have worked in a fast paced environment before. Probationary period is ONLY 14 DAYS. ONLY VERY SERIOUS and very confident people should apply.</p> <p>Contact: James Ko 25389 Madison Ave. Ste. 101 murrieta, CA 92562</p> <p>Phone: (800) 280-1339 Fax: 866-319-7682</p>